

MINUTES OF THE BOARD OF DIRECTORS MEETING  
CYPRESS SPRINGS OWNERS ASSOCIATION.  
December 2016

The December 12, 2016 Board meeting of the Cypress Springs Owners Association was called to order at 7:00 PM by President Cheryl Hoover. The Board meeting was held at the Cypress Springs Clubhouse. A quorum was established with Cheryl Hoover, Bob Doane, Winston Cooke, Clyde Boutte and John Passarella in attendance. Wayne Hunte was absent. The management company was represented by Lisa Donohue.

**MINUTES APPROVAL**

**A motion was made to accept the November minutes by Clyde and seconded by Winston. All were in favor and the motion passed.**

**ADMINISTRATIVE and FINANCIAL MOTIONS AND EPM ACTION ITEMS**

- **A motion was made by Cheryl and seconded by Clyde to spend up to \$750 for new clear lights and red lighted bows for next year's Christmas decorating. All agreed and the motion carried. The plan is to light each subdivision entrance with clear lights and a lighted red bow next year.**
- Bob Doane and Winston Cooke requested to be notified each time there is a reservation in the clubhouse and for the owners who are renting be reminded to bring their key card.
- If still possible, the Board requested a letter be inserted with the coupons telling them about the new wall and reminding them of common covenant violations.
- The Board agreed a gift card would be presented to Marcy of the OCSD for her service to the community.

**MAINTENANCE MOTIONS AND EPM ACTION ITEMS**

- Alex of Sunshine Irrigation stated that the magnetic starter unit for the pool pump should be replaced soon as it is starting to corrode. He will do the entire job for \$750. The Board requested that management also get a bid for this from Gilman Pools.

The meeting adjourned at 8:05 with a motion from Bob. January's meeting will be held on January 9th.